

City Council Resolve

IN CITY COUNCIL

RESOLVED, by the Council of the City of Auburn, Maine, in City Council assembled, that,

WHEREAS, a new Public Safety Building, combining Police and the Central Fire Station, has been identified as a priority in the Strategic Plan; and,

WHEREAS, the City previously considered the feasibility of such a facility in 2020 and approved \$200,000 as part of the Fiscal Year 2022 Capital Improvement Plan for Architecture, Engineering, Design, Analysis and Testing for infrastructure improvements at Public Safety Facilities; and,

WHEREAS, the City Council has authorized the City Manager to execute a purchase and sale agreement for the property located at 526 Minot Avenue (adjacent to Central Fire Station) for the creation of a combined Public Safety Building; and,

WHEREAS, the Police and Fire Departments have historically shared an unprecedented level of collaboration, and this cooperation can be strengthened and encouraged through the construction of a modern combined Public Safety Building; and,

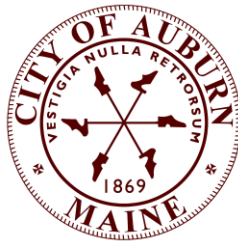
WHEREAS, the existing facilities continue to fail to meet the needs of Police and Fire and the operational and maintenance costs continue to increase; and,

WHEREAS, previous evaluations of Fire Sub-stations show they do not meet current design, safety, space, and operational needs, and recommend replacement of Engine 2 Fire Station and Renovations at Engine 5 Station; and,

WHEREAS, in an effort to advance this important project, the City Council wishes to draw upon the resources of the community and qualified consultants to prepare a plan with sufficient detail to seek voter approval.

NOW, THEREFORE, BE IT RESOLVED, by the Auburn City Council in City Council assembled, that there is hereby an Ad Hoc Public Safety Buildings Committee created, and the membership, terms, offices, and duties shall be as follows:

1. **Purpose.** The purpose of the Building Committee is to work with staff and qualified consultants in an effort to advise the City Manager and City Council on the preferred site, design and probable cost estimates for a new Engine 2 Fire Station. Design and probable cost estimates for a combined Police and Fire Public Safety Building and building upgrades at Engine 5 Fire Station. Such recommendations shall be sufficient to serve the purpose of preparing to seek voter approval for the projects. The following is a general overview of the discussion points, expectations and deliverables the Committee should consider in arriving at its recommendations:
 - **Review of Prior Work** -The Committee shall familiarize itself with the prior work accomplished for the project. In particular, the Committee should review the Auburn Public Safety Facilities Assessment by Woodard & Curran, Simons Architects and Colby Company Engineering in 2020.



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- **Deliverables** - The Committees work and final recommendations should include the following elements:
 1. Site Selection - The Committee shall conduct a complete site selection process that considers all reasonable options for locating the Engine 2 Fire Station, including public and private property;
 2. Space Needs Analysis Review - A complete review of the evaluation of space needs for Police and Fire that considers existing needs as well as some accommodation for future growth;
 3. Schematic Design - Prepare a design, including lot layout and building elevations, that will provide significant detail to describe the facility;
 4. Probable Cost Statement - Prepare a probable cost estimate of the proposed facility with sufficient detail to forward to the voters for consideration.
- **Consideration of Other City Facility Needs** - Review the Strategic Plan to determine if other identified City needs may be able to be addressed in the facility. Combined use is encouraged to maximize value and overall cost savings.
- **Energy Efficiency-Life-Cycle Costs Considered** - Evaluate the expected lifecycle costs of proposed systems and consider energy efficiency with an evaluation of return on investment.
- **Public Involvement** - The Committee shall incorporate public input into the process, which will culminate in a public presentation of its findings and recommendations to the City Council.
- **Best Practices** - Research and review other similar projects to determine best practices that may be incorporated into the project. Tours of similar facilities is encouraged.

The Committee's powers and duties shall not exceed those prescribed, herein or otherwise restricted by City Council Rules, Policies and Charter.

2. **Membership.** The membership intends to provide fair representation of key stakeholders and unique expertise in the construction or development field. The Committee will be appointed by the City Council and shall be comprised of twenty-one (21) members as follows:

Fire Chief (or designee)
Police Chief (or designee)
Two (2) Members of the City Council
911 Director (or designee)
City Manager (or designee)
Three (3) Members of the Fire Dept.
Three (3) Members of the Police Dept.
Seven (7) Residents-at-Large
Two (2) City Staff

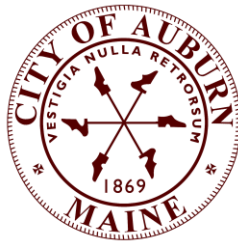
Although official membership is limited to twenty-one (21). members, the Committee is encouraged to draw upon other resources and invite other key stakeholders to participate in their proceeding as they feel appropriate.

3. **Timeframe.** The Committee shall recommend and report, including the deliverables noted above, to the City Council by February 1, 2022, at which time the Committee shall cease to exist unless otherwise extended by the City Council.

Holly C. Lasagna, Ward One
Brian S. Carrier, Ward Four
Belinda A. Gerry, At Large

Timothy B. MacLeod, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Katherine E. Boss, At Large
Phillip L. Crowell, Jr., City Manager



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4. **Staff Resources Available.** The City Manager will serve as support to this Committee and all City Departments will be made available as may be necessary for the Committee to complete its task.
5. **Financial Support –** It is understood that the Committee will require the services of qualified design professionals to conduct its work. As an initial authorization, the City Council has approved an amount not to exceed \$200,000 from the Fiscal Year 2022 Capital Improvement Plan to engage competent consulting professionals. These monies will be under the control of the City Manager who will be responsible for consultant payment for services rendered.
6. **Vacancies and Removal.** Any vacancies shall be filled by the City Council. The City Council may remove any member of the Committee by vote of a majority of its members for misconduct or non-performance of duty.
7. **Officers.** The Committee shall elect a Chair from among its members. The Chair shall be counted to determine a quorum and shall have the same rights as other members of the Committee, including the right to vote.
8. **Quorum and Voting.** A quorum shall consist of eleven (11) members. The concurrence of a majority of the members present and voting shall be necessary to decide any question before the Committee.
9. **Meeting and Records.** The Committee shall meet often enough to complete its responsibilities within the deadline set and shall strive to meet bi-weekly on a date and time specified by a vote of the majority of the Committee at its first organization meeting. Other meetings may be called by the Chair, provided that the Chair shall call a meeting of the Committee upon the request of at least three (3) members. The Committee/contracted consultant shall keep minutes of its meetings and submit them to the City Clerk's Office.